

## **St. Rose of Lima Catholic School School Meals Payment Procedures**

St. Rose of Lima utilizes the online payment and account monitoring service, EZSchoolPay (EZSchoolPay.com) to maintain each family's school lunch account. This account is a "prepaid" account in which money is deposited for cafeteria purchases. When purchases are made, the account is debited. There is one primary account holder for each family and other children are considered "account associations". This allows all children in the family to share one account, through which all school meal financial transactions are processed.

### **Payment Options:**

School families may make a deposit with cash, check, or credit card. Cash or check payments should be sent to the school office in an envelope marked with the child's first and last name and "school lunch payment" (or similar wording). Cash/checks are not accepted at the point of sale in the cafeteria. To ensure proper crediting, do not combine payments for extended care, sports fees, etc. with your lunch account payment as this is a different software system.

To pay for cafeteria purchases by credit card, school families must set up an account with EZSchoolPay.com. An EZSchoolPay account allows parents/guardians to monitor their family's account balance, set up a low balance reminder (sent via email) and make payments using a credit card if you prefer this method of payment. More information on using EZSchoolPay may be found on their website, EZSchoolPay.com. There is a \$3.00 transaction fee to pay using a credit card no matter the amount of the payment. **Credit card payments will not be taken in the school office.**

### **Setting up a School Lunch Account on EZSchoolPay.com:**

To set up an account, a parent/guardian must have an email address. Once a parent is registered using an email address, you will be sent a confirmation email validating your account. You may then "link" your child/children to your EZSchoolPay account using the child's/children's student ID number (this will be provided via letter). To monitor transactions such as payments and purchases, set up low balance reminders, and update account information, simply sign into your online account. An EZSchoolPay account is strongly recommended to monitor your family's school lunch account balance and make deposits when the balance is getting low.  
There is no fee for this service.

### **Meal Charges:**

PK-8 Student Breakfast Meal: No Charge  
PK-8 Student Lunch Meal: No Charge  
A la Carte Milk = \$.50  
A la Carte Extra Entrée = \$1.00  
A la Carte Side Fruit = \$.50; Extra Vegetables are free.

Adult/Guest Lunch = \$3.60  
Adult/Guest Breakfast = \$2.25

**School Meals Account questions should be directed to [scarnes@stroselions.net](mailto:scarnes@stroselions.net) or 317-738-3451.**

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This institution is an equal opportunity provider.